

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-III (Academic Advisors Report -AAR)

Zone : I District : Visakhapatnam

I-COLLEGE PROFILE

1	Name of the College, Website, email and Ph.No.	Dr.Lankapalli Bullayya College; www.bullayyacollege.org; 0891 - 2551193; 2701818	
2	Name of the Principal, email & Mob.No	Dr.Y.Poli Reddy; ypr1965@gmail.com; 9966695666	
3	Name of the Vice-Principal, email & Mob. No.		
4	Name of the IQAC Coordinator, email & Mob. No.	Smt.V.Subba Lakshmi, 9440939515	
5	Year of Establishment & own land if any	1973	
6	Affiliating University	Andhra University	
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	Grade - B in March, 2007 - First Cycle: Grade - A in March, 2016 Second Cycle	
8	UGC Recognition (2F & 12 B)	Yes	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.00am to 4.20pm - both shifts	
10	No. of Posts Sanctioned:	Contract Working:	Guest Working:
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)	Enclosed	

II-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
12	Implementation of Annual Institutional Plan	A	Yes. Academic calendar is maintained	
13	Departmental Annual Curricular Plans	A	Yes. Maintaining	
14	College Activity Register 2016-17	A	Yes. Maintaining	
15	Departmental Activity Registers (Dept. Wise)	A	Yes. Maintaining	
16	Add-on Courses (Department-wise) completed during 2015-16	A	Six - Sigma An Overview	
17	Add-on Courses (Department-wise) in 2016-17	A	Emotional Intelligence in Practice (offered to B.Com & BBA) Six Sigma An Overview (Offered to B.Sc)	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
18	Coverage of Syllabus (Average Percentage)	A	100% for year end and 30% for sems	
19	Teaching of HVPE & Foundation Courses	A	As part of curriculum these courses are taught regularly	
20	No. of New UG & PG Courses introduced this year:	B	No.	Suggested to introduce M.Com P.G Course for the next academic year
21	Maintenance of Student Attendance Registers	A	Yes. Maintaining	
22	Feedback forms on Curriculum from students	A	Yes. Maintaining	
III-TEACHING, LEARNING & EVALUATION				
23	Teaching Diaries & Plans in the Prescribed Formats	A	Yes. CCE format is followed	
24	Co-Curricular Activities (College Level)	A	conducting	
25	Academic Competitions (College & Above level)	A	Yes conducting.	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A	Yes conducting.	
27	Subject wise result analysis	A	Yes Maintaing records	
28	Teacher wise result analysis	A	Yes. Maintaining	
29	Remedial Classes	A	Yes. Conducting	
30	Record of Evaluation of Teachers by Students (Monthly from July 2016)	B	Yearly feedback is practised	Suggested to practice for monthly feedback
IV-RESEARCH AND CONSULTANCY				
31	Is the College a Recognized Research Centre	A	Yes. One in Microbiology and the other in Management	
32	No. of Research Guides in the College	A	Two guides are there in the Microbiology department & Two guides in Management department	
33	No. of Research Scholars working for M.Phil & Ph. D	B	Not Registered	Suggested to tie up with concern departments of mother University for allotment of scholars

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
34	Major/Minor/Other Research Projects	B	Nil	Suggested to apply for MRPs to UGC - SERO
35	Research Papers Published in 2016-17 (International /National)	A	Yes, published by the Zoology faculty	
36	Papers Presented in 2016-17(International /National/ State)	A	Yes. Presented by the faculty of Zoology, Botany and Microbiology	
37	Books Published in 2016-17Single Author/ Co Author)	B	Nil	Suggested to publish with ISBN nos.
38	Seminars/Workshops/ Training Programme Conducted in 2016-17 (International /National/ State)	A	Two days National Level Workshop on "Case Study Approach" - 4th & 5th Nov, 2016	
39	Record of Consultancy in 2016-17	B		
40	Record of MOUs in 2016-17	A	1. MOU with Govt.of AP on FINTECH already executed. 2. MOU with HSBC on FINTECH is in progress	
VI-EXTENSION ACTIVITIES				
41	Record of Subject/Department Related Extension Activities	A	Yes. Extending by most of the departments	
42	Name of the NSS PO & Mobile No.		Sri.Sk.Gowsi Babu, 9848424955	
43	NSS Attendance register	A	Yes. Maintaining	
44	NSS activity register	A	Yes. Maintaining	
45	Name of the NCC ANO & Mobile No.		Lt.T.Brahmananda Reddy, 9440320239	
46	NCC Attendance register	A	Yes. Maintaining	
47	NCC activity register	A	Yes. Maintaining	
48	Name of the Red Ribbon Club Coordinator & Mobile No.		Sri.Sk.Gowsi Babu, 9848424955	
49	Red Ribbon Club Activities	A	Yes. Maintaining	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
50	Name of the Women Empowerment Cell Coordinator & Mobile No.		Ms.G.Aruna Kamala Jyothi, 9848165460	
51	WEC Activities	A	Yes. Maintaining	
52	Name of the Eco-Club Coordinator & Mobile No.		Dr.P.Kiran Kumari, 9441575461	
53	Eco- Club Activities	A	Yes. Maintaining	
54	Name of the Consumer Club Coordinator & Mobile No.		Sri.J.Lakshman Babu, 9949231611	
55	Consumer Club Activities	A	Yes. Maintaining	
56	Any other Club	A	1. Health Club 2. Debate Club 3. Cultural Club 4. Health Club 5. Discussion Club	
IV-LEARNING RESOURCE				
57	Name of the Librarian & Mob.No		Sri.K.Satyanarayana Reddy, 9440946347	
58	Access timings of the Library		9.00am to 4.00pm	
59	Circulation of Books among Students		25 : 1	
60	Availability of Previous years Question papers	A	Yes. Available	
61	Record of Visitors	A	Yes. Available	
62	Status of Library Automation	A	Fully automated	
63	e- Resources & e-Journals	A	Yes.	
64	Name of Mana TV Coordinator & Mob.No		NA	
65	Usage of Internet by students in the Library	A	Internet facility is available	
66	Status of MANA TV functioning		NA	
67	Whether MANA TV schedule is circulated to the students		NA	
68	Maintenance of MANA TV Viewers' Register		NA	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
VII-Student Support Activities			
69	Name of Physical Director & Mob.No		Dr.Y.Poli Reddy; 9966695666
70	Record of Physical Education Department	A	Yes. Maintaining
71	Records of events conducted and significant achievements in Sports & Games	A	Yes. Maintaining
72	Record of cultural programmes conducted	A	Yes. Record is maintained
73	Record of any other extra-curricular activities conducted	A	Inter collegiate competitions in cultural activities. Inter Collegiate competition in Corporate Affairs and Elements of Commerce.
74	Maintenance of JKC facilities & records	A`	Skill Development Centre extends instead of JKC
75	Record of Students trained in different verticals	A	Students are trained under SDC and Tally
76	Record of Student trained and placed in JKC	A	176 placements have got during this academic year
77	Name of Career Guidance Coordinator and Mob.No		Sri.N.S.Sinha, Dean, 9505808568
78	Record of activities Career Guidance and placement cell	A	Yes. Maintaining
79	Name of DRC Coordinator & Mob. No.		NA
80	Implementation of DRC Action Plan		NA
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A	Yes. Maintained
82	Record of Support by Alumni Association	A	Yes. Constant support by Alumni
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	Yes. Functioning well
84	Mentoring / Counseling System	A	Yes. Followed by all departments
VIII-Basic Amenities			
85	Maintenance of drinking water	A	Yes.
86	Maintenance of Sanitation	A	Yes
87	Rest room for women students	A	Yes
88	Greenery & Cleanliness	A	Yes

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
89	Health Care Facility	A	Safety Insurance to students and Health Insurance to faculty	
90	Canteen	A	Yes.	
IX-GOVERNANCE AND LEADERSHIP				
91	Staff Council Register	A	Yes	
92	Functioning of Committees in Administration (Minutes of Meetings)	A	Yes	
93	Awards/Achievements	A	1. Pratibha Award 2. Participation in RD 3. Participation in International Fleet. 4. Selected for Ranji trophy south zone in Cricket	
94	Faculty development initiatives if any	B		Suggested to participate as Resource Persons
X - IT INITIATIVES				
95	e-class rooms (Number & Usage)	A	One in Commerce department	
96	Internet Centre	A	Net available to all students.	
97	Computer labs (No. of labs & working systems)	A	3 labs with 90 systems	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
XI-Best Practices				
98	Record of best/innovative practices by the institution	A	1. Computer training programme is scheduled to the Non-teaching staff. 2. Retired Lecturers who are resourceful are re-employed for the benefit of the students. 3. Subscriptions of The Hindu Business Line, Corporate News Paper subscribed in the name of each students of B.Com Advanced Learners and BBA for 120 days. Daily a class is conducted on Corporate Affairs from The Business Line Paper. 4. " I-Excel " programme to improve Leadership Skills. 5. "Orator" Programme for improving public speaking skills. 6. Skill Development Centre to train students for Campus Selections. 7. Peer Mentorship Programme to improve learning outcomes.	
99	College Activity Register 2016-17 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	Yes	Suggested to maintain in the CCE format from the next academic year
100	Over All Impression on the College	A	Excellent	
Signature of the Vice-Principal:				
			Signatures of Academic Advisors:	
Signature of the Principal:			1. Dr.N.S.N.Swamy	
			2. Sri.M.P.Eswara Rao	
			3	

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
XI-Best Practices		
98 Record of best/innovative practices by the institution	A 1. Computer training programme is scheduled to the Non-teaching staff. 2. Retired Lecturers who are resourceful are re-employed for the benefit of the students. 3. Subscriptions of The Hindu Business Line, Corporate News Paper subscribed in the name of each students of B.Com Advanced Learners and BBA for 120 days. Daily a class is conducted on Corporate Affairs from The Business Line Paper. 4. " I-Excel " programme to improve Leadership Skills. 5. "Orator" Programme for improving public speaking skills. 6. Skill Development Centre to train students for Campus Selections. 7. Peer Mentorship Programme to improve learning outcomes.	
99 College Activity Register 2016-17 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A Yes	Suggested to maintain in the CCE format from the next academic year
100 Over All Impression on the College	A Excellent	
Signature of the Vice-Principal: <i>A. Alimudheen</i>		
	Signatures of Academic Advisors:	
Signature of the Principal: <i>Swamy</i>	1. Dr.N.S.N.Swamy <i>N.S.N. Swamy</i>	
	2. Sri.M.P.Eswara Rao <i>M.P. Eswara Rao</i>	
	3.	