

17-18

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format for submission of Academic Advisors Report (AAR)

Zone : District :

COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	Dr.Lankapalli Bullayya College, www.bullayyacollege.org, ypr1965@gmail.com, 99666956666	
2	Name of the Principal, email & Mobile Number	Dr.Y.Poli Reddy, ypr1965@gmail.com, 99666956666	
3	Name of the Vice-Principal, email & Mobile Number		
4	Name of the IQAC Coordinator, email & Mobile Number	Smt.V Subba Lakshmi, 9440939515	
5	Year of Establishment & details of land available if any	1973	
6	Affiliating University	Andhra University	
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Grade - A in March, 2016	
8	UGC Recognition (2f & 12 B)	Yes.	
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	9.00am to 1.30pm 2.30pm to 4.20pm	
10	No. of Posts Sanctioned:	Regular Working:	Contract Working: Guest Working:
11	Course wise & year wise Students strength particulars (Proforma enclosed)	Proforma Enclosed	

I-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A	Well maintained by the college	
14	Whether the above two circulated among Students?	A		
15	College Activity Register 2017-18	A		
16	College Calendar/College Magazine	A		
17	Add-on Courses (Department-wise) completed during 2016-17			
18	Add-on Courses (Department-wise) in 2017-18	A		
19	Coverage of Syllabus (Average Percentage)	A		
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		
21	No. of New UG & PG Courses introduced in 2017-18	A		
22	Maintenance of Student Attendance Registers	A		
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		

II-TEACHING, LEARNING & EVALUATION

24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A	
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	A	
26	Demand Ratio (Group wise)	A	
27	Percentage of differently abled students (Divyangan) on roll	A	
28	Percentage of full time teachers against sanctioned posts in 2017-18	A	
29	Student - Full time teacher ratio	A	
30	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2017-18	A	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Formats are excellently maintained
32	Use of ICT in teaching and learning	B	use ICT more
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	enhance the no.of teachers using ICT
34	Co-Curricular Activines (College level)	A	
35	Seminars/conferences/workshops organised in 2017-18	B	Organise more conferences
36	Academic Competitions (College Level & Above)	A	
37	Conduct of Internal Examinations-Internal assessment	A	
38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV- 2017)	A	
39	Pass percentage of students (Group wise) in 2017-18	A	
40	Percentage of students undertaking field projects / internships	A	
41	Remedial Classes	A	
42	Conduct of Bridge course	A	
43	Feed back on Teachers by Students and its analysis	A	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	

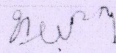
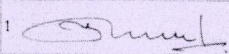
III-RESEARCH, INNOVATIONS AND EXTENSION

45	Is the College a Recognized Research Centre	A		
46	No. of Research Guides in the College	B		
47	No. of Research Scholars working for M.Phil & Ph. D			
48	Major/Minor/Other Research Projects	-		
49	Research Papers Published in 2017-18 (International/ National)	A		
50	Papers Presented in 2017-18 (International/ National/ State)	A		
51	Books Published in 2017-18 (Single Author/ Co Author)	A		
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	-		
53	Record of Consultancy in 2017-18	-		
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	-		
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	-		
56	Record of MoUs in 2017-18	A		
57	Record of Subject/Department Related Extension Activities	A		
58	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A		
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	B		Few more programmes could be organised

60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		
61	Number of awards and recognition received for extension activities from Government/ recognised bodies	A		
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	A		
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A		
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A		
65	Budget allocated for infrastructure augmentation			
66	Library is automated using Integrated Library Management System	A		
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A		
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	B		Shodhganga could be introduced
69	Expenditure for purchase of books and journals in 2017-18	A		
70	Percentage per day usage of library by teachers and students	A		
71	Student-Computer ratio	A		
72	Wifi in the campus	A		
73	Updation of IT facilities			
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A		

75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A		
V-STUDENT SUPPORT AND PROGRESSION				
76	Average percentage of students benefited by scholarships by the Government in 2017-18	A		
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	A		
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	A		
79	Average percentage of placement of outgoing students in 2017-18	B		Placements could be enhanced
80	Student grievances redressal mechanism	B		Structured system to be maintained
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A		
82	Percentage of student progression to higher education			
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.)	B		
84	Number of awards/ medals for outstanding performance in sports/ cultural activities	A		
85	Presence of an active Student Council & representation of students on academic & administrative bodies/ committees of the institution	A		
86	Records of significant achievements in Sports & Games	A		
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A		
88	Alumni contribution in 2017-18 (In Rs)	-		

89	Number of Alumni Association /Chapters meetings held in 2017-18	B		
90	Maintenance of JKC facilities & records	A		
91	Record of Student trained and placed in JKC	A		
92	Record of Anti Ragging cell	A		
93	Maintenance of drinking water	A		
94	Maintenance of sanitation	A		
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A		
98	Functioning of Committees in Administration (Minutes of meetings)	A		
99	Awards/ Achievements	B		
100	Use of ICT in Governance	A		
101	Perspective/Strategic plan and deployment documents			
102	Organizational structure of the Institution	A		
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A		
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	A		
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	-		
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	-		
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	-		
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	A		

109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	
110	Participation in NIRF-2017	-	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
112	Percentage of power requirement of the Institution met by the renewable energy sources	-	
113	Waste Management steps taken	B	club can be started
114	Rain water harvesting structures and utilization in the campus	A	
115	Facilities for Differently abled (Divyangian) (ramp, scribe for examination etc.)	A	
116	Green Practices(plastic free campus, green landscaping etc.)	A	
117	Record of best/ innovative practices by the institution	A	
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	
119	The number of classes(per week) taken by the Principal	A	
120	Research projects/Publications/ study material developed in 2017-18 by the Principal	A	
College Grading - A			
Signature of the Vice-Principal		Signatures of Academic Advisors	
Signature of the Principal 		1 	
Note: the Formatics to be filled by the Principal and submitted to the Academic Audit Team		2. D.A.Raman 