



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Dr . Lankapalli Bullayya College</b>
• Name of the Head of the institution	<b>Dr.G.S.K.Chakravarthy</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>0891-2551198</b>	
• Mobile no	<b>9908034201</b>	
• Registered e-mail	<b>iqac.drlbc@gmail.com</b>	
• Alternate e-mail	<b>iqac@lbc.edu.in</b>	
• Address	<b>52-14-75, NEW RESAPUVANIPALEM</b>	
• City/Town	<b>VISAKHAPATNAM</b>	
• State/UT	<b>ANDHRA PRADESH</b>	
• Pin Code	<b>530013</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>ANDHRA UNIVERSITY</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>Self-financing</b>	

• Name of the Affiliating University	Andhra University				
• Name of the IQAC Coordinator	Smt.V.Subbalakshmi				
• Phone No.	08912701818				
• Alternate phone No.	08912701819				
• Mobile	9440939515				
• IQAC e-mail address	iqac.drlbc@gmail.com				
• Alternate Email address	iqac@lbc.edu.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://lbc.edu.in/AOAR_2020-21_REPORT.pdf">https://lbc.edu.in/AOAR_2020-21_REPORT.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://lbc.edu.in/media/lbc/ACADEMIC_CALENDAR/AC_21-22.pdf">https://lbc.edu.in/media/lbc/ACADEMIC_CALENDAR/AC_21-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.50	2007	31/03/2007	31/03/2012
Cycle 2	A	3.05	2016	29/03/2016	29/03/2021
<b>6.Date of Establishment of IQAC</b>			31/03/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• IQAC shoulders the responsibility of preparation and timely submission of AQAR. IQAC has framed a systematic way of collecting data from all the departments like sports, academics, NCC and NSS comprising as required by NAAC. • The five years data required for seven criterion of SSR is collected, as per the data templates furnished by NAAC. The qualitative metrics is reviewed. • A workshop on Research Methodology was conducted by SIDAR (Society for Integrated Development and Research) in collaboration with Dr.Lankapalli Bullayya College in the month of June. • Collection of Feedback from stakeholders has become a regular process of IQAC. IQAC with the help of HODs ensures that all the students give the feedback on the teachers. Feedback on curriculum is collected from teachers and parents. To know the parents feedback on the college, a link is shared with them. The feedback report is analysed by the Principal and Vice-Principal and record is also maintained. • IQAC held a meeting with the HODs to brief them on CO's and PO's attainment level. CO attainment level is calculated based as the performance of the students in the internal assessment and A.U examinations. The HODs were told to frame the PO's relevant to their subject. The calculation of PO attainment level was briefed with an example.</li> </ul>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> <li>To conduct faculty enrichment Workshops on general capacity building of faculty</li> </ul>	<p>A workshop on Research methodology for teachers was organized in association with SIDAR.</p>
<ul style="list-style-type: none"> <li>Programs to improve wellness the College is planning to conduct tests with the help of department of Psychology to students and teachers</li> </ul>	<p>Psychological counselling was given to students, who were identified by the Mentors</p>
<ul style="list-style-type: none"> <li>Career Interests test is being planned to be conducted to the students which will help them understand and choose their career path they are interested in.</li> </ul>	<p>Nil</p>
<ul style="list-style-type: none"> <li>Plan to improve industry connect by inviting guests to the college from companies on Company specific training to students on domains such as Accounting, Banking, Logistics through SDC</li> </ul>	<p>Nil</p>
<ul style="list-style-type: none"> <li>The college encourages champions in Sports Games, students without any professional ambition in those field should be encouraged to utilize the facilities such as ground, Gymnasium, etc.,. Department of Physical education has also plans to introduce this set of students to swimming</li> </ul>	<p>Included in time-table</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>No</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	09/03/2023

**15. Multidisciplinary / interdisciplinary**

Aiming to establish a vibrant knowledge centre, the college opts for multidisciplinary holistic education within the framework of University curriculum based on CBCS both at UG and PG levels. Multidisciplinary and holistic education diverse capacities of students in terms of their improved intellectual, aesthetic, social, interpersonal and humanistic abilities. Andhra University offers CBCS pattern at UG and PG levels with innovative , flexible curricular structure and creative combinations of study. It also provides opportunity for project based learning at UG and PG research. To promote personal accomplishment, students of PG enrol for not less than three MOOCs courses as part of final year curricula in addition to the electives. MOOCs are innovative credit based courses that include a wide variety of areas like Intellectual Property Rights, Community Engagement and Environmental concerns, Community engagement and service, Health Sciences, Engineering and Technology, Architecture and planning, Management and Commerce and many more to choose from. Students opt for two or three courses with two credits each spread across third and fourth semesters. The faculty members promptly ensure the enrolment and course completion of all the students providing them guidance wherever required. College engages in multidisciplinary research endeavours both at UG and PG level through Project learning. Students opt for research projects in their respective discipline as part of the curriculum, to find solution to society's challenges in Arts, Science, Commerce and Management streams. The institutional approach to provide the students with various programmes and combination within University curriculum equips them to face the changing global trends and competition, requirements of corporate and industrial world and also challenges of life.

**16. Academic bank of credits (ABC):**

Dr. Lankapalli Bullayya College is affiliated to Andhra University. As per the affiliating University guidelines the college is in the process of implementing the registration process of Academic Bank of

Credits this year ie., 2022-23

### **17.Skill development:**

PROFILE Purposeful, growth oriented and productive education is the need of the day. The Corporate today are on the look-out for dynamic, result-oriented and enterprising youngsters who are capable of taking up all kinds of challenges and decisions independently. Considering the global competition and the increased demand of manpower in the IT, Finance, Marketing and other industries, the need for skilled labour is gaining prominence. India is the foremost option for global workforce. Industries and MNCs prefer India for skilled employees when compared to other countries for various reasons. One reason is that India has the youngest population with an average age of 27years. The Skills Development Center at Dr. Lankapalli Bullayya colleges has a curriculum in place to upgrade the skills of the aspiring youth to seize opportunities in renowned companies. The college recognized the need to integrate these classes into the mainstream curriculum. The highly esteemed Trainers in the department have exposure to corporate and college environment. Hence making it easy to identify and fine tune the existing skills in a candidate to suit the industry. The department took its root in the year 2011. The Center now has a respectable number of trainers, facilitators, moderators and mentors teaching Soft Skills and Analytical Skills. It has expanded and branched into almost all the courses on the campus - UG, PG and Engineering included. The SDC also assists in teaching the University Syllabus for Communication and Soft Skills. The Center works in tandem with the Career Guidance and Placements Cell (CG&PC) focused to eliminate disconnect between pure theory taught in classes and the reality in the global job market. Training Approach & Program Outcome: The College cultivates career driven individuals with strong goals. The department aims to fortify Interpersonal Skills, Analytical Skills and Employability skills. Role plays, Case Studies, designing PPTs, Personality Development, Communication Skills, fine tuning Attitudes, Skills and Knowledge and Public Speaking. Grammar, Vocabulary and Analytical skills are given substantial importance during the first 3 Semesters to help crack the Company Online Tests. Periodic assessments in these areas of training are mandatory. The grand test includes both Analytical skills and verbal English questions. This will ensure the students to have a regular practice and to also have an exposure to the exam pattern of the companies. In the Final Semester a Finishing School Model for CRT complete with Mock Interviews, Group Discussions and JAM sessions is in place. The expert team is ever ready to mold them for every challenge in the corporate world, training to think critically and creatively. The

young aspirants are inspired and transformed at every step of their stay at the college through adaptive learning. The college looks forward to extending the training to vocational courses too. Attributes: Employability skills, CRT, Company Specific Training and Competitive Exams Training, Analytical - Arithmetic - Quantitative Training to crack online Company Test Papers . The College cultivates career driven individuals with strong goals. The department aims to fortify Interpersonal Skills, Analytical Skills and Employability skills. Role plays, Case Studies, designing PPTs, Personality Development, Communication Skills, fine tuning Attitudes, Skills and Knowledge and Public Speaking. Grammar, Vocabulary and Analytical skills are given substantial importance during the first 3 Semesters to help crack the Company Online Tests. Periodic assessments in these areas of training are mandatory. The department takes the advantage of the technology and from this year is conducting online tests, post every topic and at a grand test at the end of the semesters. The grand test includes both Analytical skills and verbal English questions. This will ensure the students to have a regular practice and to also have an exposure to the exam pattern of the companies. In the Final Semester a Finishing School Model for CRT complete with Mock Interviews, Group Discussions and JAM sessions is in place. The expert team is ever ready to mold them for every challenge in the corporate world, training to think critically and creatively. The young aspirants are inspired and transformed at every step of their stay at the college through adaptive learning. The college looks forward to extending the training to vocational courses too. Attributes: Employability skills, CRT, Company Specific Training and Competitive Exams Training, Analytical - Arithmetic - Quantitative Training to crack online Company Test Papers .

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As the National Education Policy 2020 aims to reconfigure the education system, special emphasis is on the rejuvenation of Indian Languages, Arts, Culture fitting it into the Indian Knowledge System framework. The promotion of inter disciplinary research on all aspects is possible only when academic dimensions of natural science and technology are integrated with cultural and social contexts. The institution strongly agrees with the fact that integration of Indian Knowledge System builds an effective interface between modern scientific knowledge and indigenous knowledge thereby enhancing capacity building capabilities, sustainability and technological development and deployment. Keeping in view the recent trends of including Knowledge of India, APSCHE introduced Indian Culture and



Science as a Life Skill course for all the disciplines of UG programme. College has opted for this course to enable students to understand and analyse not only evolution of Indian Culture but the process of modernization of Indian Society. The syllabus designed emphasises on Unity in Diversity in India by focussing on the co-existence of various religions, religious movements and concepts. It includes literature, music, dance, sculpture, painting, craftsmanship, cultural diversity, family system, seasonal festivals. This exposure creates an awareness among wealth young minds to benefit from the cultural wealth of India and develops sense of identity, appreciation of one's own cultural history. The topics on social reforms introduced by Raja Ram Mohan Roy to B.R Ambedkar inculcates civic sense, social harmony, equality, gender sensitivity, national and moral fervour. The topics on objectivity and scientific temper and development in Industry, Agriculture, Medicine, Space, alternate energy, communication, media create scientific temper and comprehension of objective education and scientific development of India in various spheres. While focussing on the syllabus, teaching and learning of Indian languages, often a neglected area is promoted, measures are taken to integrate learning in vernacular through group discussions and debates through language clubs. Often lectures are given by experts. Besides strengthening cultural identity through the study of Arts and crafts, the college has instituted Yoga for all (students and teachers) to ensure holistic wellbeing .t eh trained in-house teachers conduct Yoga classes for enthusiastic participants to build mentally agile and physically fit student and teaching community. Additionally number of initiatives are taken to organise visits to scientific institutions. local heritage sites, museums. As a part of Ek Bharat, Shrestha Bharat programme visiting few of the 100 tourist destinations was organised augment their cultural knowledge and contribute to the conservation of Indian heritage.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Keeping in view the rise of demand for up gradation of traditional education system which focuses only on completion of the syllabus and scoring high in the examination and neglects acquisition of skillsets and knowledge base, the Management is inclined towards the implementation of Outcome Based Education. The gap between the industry requirement and the traditional curriculum leaves a large section of students unfit for the employment and it is a course for concern. Standard based education which is outcome based education enables the students develop new skills that prepare them to stand out with their global counterparts. Management is equipping the students for global standards by providing the services from Skill



Development Centre to the UG and PG students. The goal is to make them employment ready before the completion of the course. It is observed that the skillsets acquired by the students over the past five years yielded the best results in terms of increase in placements. The college also provided student-centred learning approach by using innovative methods like offering add-on programmes in the college and encouraging them to enrol in relevant online courses to give them an exposure to the fast changing trends of the world. As outcome based education does not focus on grading the bookish knowledge from best to worst rather focused on learning ability of the students, students feel relaxed and learn better. Also in the academic year 2020-21 Andhra University revised the syllabus for all P.G courses and introduced MOOCs to Humanities and Sciences as well. This step has accelerated the teaching-learning process as it offered not only gaining knowledge but also certification before the completion of the course. While following this method, College has given flexibility to the students to choose courses from the wide variety of courses available and the faculty are willing to offer proper guidance right from the time of choosing the completion, there by shaping the thought process of the students to face local as well as global competition.

## 20.Distance education/online education:

nil

## Extended Profile

### 1.Programme

1.1	26
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	4603
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1643
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	1420
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	178
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	178
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	113
Total number of Classrooms and Seminar halls	
4.2	359.45
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	218
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Striving for academic excellence through well planned curriculum delivery and documentation is the primary objective of the college. At the commencement of the academic year, HOIs discuss academic schedule and Semester-wise teaching plans with the HODs. The HODs in turn conduct meetings at department level to communicate and coordinate with the staff to plan systematically for curriculum delivery. Subsequently semester-wise, month-wise plans are prepared, keeping in view the duration of the semester, usually four months. Faculty maintains teaching notes and teaching diaries to record the work done and to plan to complete the remaining syllabus.

As part of the upward communication, periodical meetings are held at department level, to assess the progress / completion of the syllabus and the activities in turn communicated to the Coordinators and Heads of the Institutions for evaluation and analysis. Measures to be taken to improve the plan of action, if necessary, are discussed at all levels. Minutes of all the meetings are well documented.

Bridge classes and Remedial classes are part of the curriculum. Activities such as field visits, project work and industrial tour are planned as per the requirements of the course. As part of continuous internal evaluation weekly and monthly tests, mid-semester examinations, classroom attendance and performance in mock representations, group discussions, role play, home assignments, case study, lab engagement are conducted. It is well documented in attendance registers and internal marks registers.

To ensure transparent mechanism monthly review meetings are held to discuss and rectify the drawbacks / lapses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

One of the best policies and practices of the institution is strict adherence to the academic calendar released by the affiliated University, Andhra University.

Before the commencement of the academic year, Andhra University circulates the academic calendar to the affiliated colleges.

As per the academic calendar all the Heads of the Departments and faculty prepare teaching plans and plan of action for the current academic year.

Teaching plans are prepared month-wise to complete the syllabus keeping in view of the dates of mid semester examinations. Two mid-semester examinations are conducted for the students of all disciplines as per the academic calendar.

Continuous Internal Evaluation (CIE) is in operation on campus. Regularity, attentiveness, classroom interaction, participation in classroom seminars / discussions of each student are monitored by the concerned teachers

Academic/teaching plans are prepared with a foresight and in anticipation of any irregularity / disturbance due to any untoward incident.

Apart from the regular classwork remedial classes are planned to motivate the slow learners. End-semester exams are conducted as per the schedule given by Andhra University.

Above all the holidays / vacation mentioned in the academic calendar of the University are strictly adhered to a healthy practice which adds to employee satisfaction.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating

**University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

20

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1825

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution believes in the holistic development and promoting a broad-minded vision of the students by introducing issues related to professional ethics, gender, social interaction, accountability, ethics, effective citizenship, human values, social interaction, and environment sustainability into the curriculum, reflecting institutional vision and values.

University prescribed syllabus includes a culture and heritage and an environmental science paper for all U.G courses.

An eco-club established by the department of Environmental Science conducts awareness programmes on campus, local schools, residential areas on climate change, environmental education such as campaign on green Diwali, power saving, tree plantation, rain water harvesting, kitchen garden, hygiene and sanitation.

Most of the cross cutting issues are dealt directly or indirectly through sciences and humanities.

Human values, Human Rights, Gender issues, secularism are imparted instinctively through some subjects / courses like Psychology,

History, Political Science and Environmental Studies.

Along with the Skill Development Courses some Life Skill courses are offered. They are Human Values and Professional Ethics in First Semester, Information and Communication Technology in Second Semester, Personality Development and Leadership Education in Third Semester.

The prime focus of the institution is on the sensitive issues - social orientation, gender equality and ragging free campus.

Gender equality reflects in the following aspects. Women teachers outnumber men in most of the departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

690



File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf">https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf">https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1643

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1643

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admixture of advanced and slow learners is the inevitability every educational institution comes across. The institution implements the following measures to address the slow and advanced learners.

Each class is entrusted to a class teacher, who assesses the knowledge-based abilities and performance of the students at the entry level. Subsequently remedial classes are planned by the subject teachers and a record of the progress of the students is maintained to assess their performance level.

To encourage and motive the slow learners, group learning and peer teaching are arranged by the subject teachers beyond the class hours. Personal / individual care is taken by the teachers to attend to the problems of the slow learners such as boosting their confidence level. The inspiration given to the advanced learners in the institution is noteworthy. The advanced learners are given opportunity to present / attend seminars, join add-on courses, do projects and attend coaching camps in vacation, to enrich their knowledge base and skills.

Advanced learners in P.G are given projects and are encouraged to present papers in seminars and workshops at other colleges and Universities.

At both UG and PG levels special coaching is given for campus recruitment.

Activities like symposiums, quiz competitions, Book Reviews are conducted for advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4603	178

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several innovative initiatives are in practice in the institution to encourage student participation, (experiential and participative learning) and enhance the learning experience.

Focus on individual and group learning. Individual learning is mostly teacher centric, where the teacher delivers the lecture to the entire class, followed by assignments.

Group learning promotes collaborative learning work as students teams are formed to involve in presentations and projects, taking support from teachers, library, laboratory and computers. It leads to participative learning and the motivational levels of the learners augmented.

Group discussions are held as co-curricular activity by Commerce and

Management in both UG and PG departments to enhance critical thinking and comprehending ability.

Communication skills classes focus on Group Discussions to hone the speaking skills of the students.

Pragmatic approach to experiential learning and problem solving is done through case studies in Management Courses.

Students of science disciplines get engaged in project work as part of the curriculum. Individual and group projects promote creative thinking among the students.

Apart from the curriculum students participate in exhibitions, poster presentations, cultural events and shows on and off the campus. Such activities tap the latent creative talent and scientific temper of the students.

Role plays and JAM sessions are conducted in the regular and SDC classes to promote participative learning.

Industrial visits, field trips and project work in companies necessitate experiential learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT became part of teaching learning process and inevitable in the tech-savvy globalized world, more so due to the pandemic. Teachers on campus have been effectively and successfully using ICT enabled tools in the process of teaching-learning.

For the students of Non-computer courses the institution introduced several ICT tools in the curriculum delivery mechanism, such as \_ 10 LCD projects for both the UG and PG courses are available on campus to make the learning process convenient.

Desktop systems with internet connection are provided to all the staff rooms to equip and facilitate the teachers to prepare for the

**ICT related classes.**

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

178

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

116

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

762

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is strictly implemented in the institution by conducting two mid semester examination per semester.

Internal assessment system is foolproof and transparent by avoiding malpractices like copying, discussion during the examination by maintaining considerable distance in seating arrangement.

The proposal of conducting re- examination to the absentees is discussed and decided by the teachers and HODs in consultation with the Principal and considering the severity and necessity of the case.

Evaluation of the scripts is completed within a week and the scripts are handed over to the students to verify the marks secured and the mistakes identified by the teachers.

Students have the liberty to approach the teacher for any

discrepancies regarding the marks awarded and evaluation.

Teachers clarify the doubts of the students, check the answers and re-award the marks, if student deserves.

Once the marks are finalized, the teachers enter the marks in the marks register.

Average of the marks secured by the students in both the internal exams is recorded and sent to the University.

The marks secured by each student are maintained in the academic activities file / box file by the class teachers at U.G level.

At P.G level, HODs maintain a record of the marks obtained by the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The approach of the institution is student-centric. It is evident in addressing and redressing the grievances of the students regarding any issue at any point of time, especially grievances related to internal examination.

Answer scripts of internal examinations are evaluated by the concerned teachers and are distributed / handed over to the students.

If a student observes any discrepancy in evaluation or marks awarded he /s he can immediately clarify with the teacher.

Every teacher devotes a class to address to the questions and doubts raised by the students regarding marks awarded.

If the student is not satisfied with the explanation and clarification of the teacher he / she can approach the HOD for further clarification.

At times the teacher himself / herself may appraise the issue to the



HOD if the students is not convinced with the teachers clarification.

Transparency is maintained by giving the evaluated answer script to the student for verification.

Another major grievance related to internal assessment is absenteeism.

The genuine reasons for absenteeism are taken into consideration by the concerned subject teacher and such cases are reported to the HOD.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course outcomes for all the programmes offered by the institution is listed by the concerned subject teachers and is displayed of the website for the stakeholders and public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO1: Have strong foundations in the basic concepts of Organic Chemistry

PO2: Have good employment opportunities in pharmaceutical labs

PO3: Will get Jobs in various Chemical industries related to Pharma

companies, polymer companies, pollution control boards etc.

P04: Have excellent opportunities to pursue research

P05: Can build their careers as Entrepreneurs by establishing "Start ups".

P06: Have an opportunity to pursue career teaching in chemistry at various levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1420

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://lbc.edu.in/media/project\\_internship/Feedback\\_2021-22.pdf](https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The department took initiative for development of entrepreneurship based project in the year 2021-22

As per development of EISC cell, proposal was sent for viable projects that can be groomed with the infrastructure available in Biotechnology Laboratory.

Ppotential candidates were identified from first year and second year students forming a Biotechnology Entrepreneurs Department Team

The following topics were taken up and completed with viable products

- Bioenzymes/Biocleaners: D Kaushik krishna
- Bioplastic : Films, edible toys, key chains: P Swathi
- Bioedible water- Under progress: D Kaushik krishna, Swathi and G. SaiMounika
- Incense sticks- Completed : A.Sivanagajyothi
- Organic soaps: Sumit Bhui (Second Year) and Pinki P.
- Mushroom cultivation- Milky mushrooms and oyster mushrooms (Sk.Saddam Hussein and G. SaiMounika)
- Recycling of solid waste (Paper, vegetable fibre etc.,: K. Madhuri (First year)
- Heal Meals : Based on nutrition study literature from reputed journals( Jyotsna)

(Diet Cure/Smart Chat/A healing snacks/Boost fruits/pure puree/Green N Lean)

Organic Tooth paste: Nature's care

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings year wise during year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dr.Lankapalli Bullayya College is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Gender sensitization, Campaign - Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Blood donation camps, Eco Club activities, Women Development and Empowerment activities etc. The Institute is always leading the students and Faculty to keep update of all the most trending activities in Commerce, Technology, Management and in Education Excellence by providing them time to time subscriptions and through institute social media handles likeTwitter, Instagram. The Eco club actively engage students in promotion of water conservation programs and Awareness programs like Ban on Use of Plastic items etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

313

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College takes pride in providing adequate and excellent infrastructure and physical facilities for both the teachers and the students, which is a major motivating factor in the process of teaching and learning.

The institution has nine blocks (buildings), each earmarked for specific courses in U.G and P.G. Each block consists of spacious, well-equipped and ventilated classrooms and laboratories required for the respective courses.

All the classrooms are provided with comfortable seating arrangement (benches) and green boards to facilitate the traditional method of teaching.

The college has two seminar halls and a conference hall to organize meetings, guest lectures to conduct inter, intra college events, competitions and to arrange exhibitions, poster presentations etc.,

Besides classrooms, the college is well equipped with laboratories as per the requirement of specific courses.

The U.G departments of Botany, Zoology, Biotechnology and Microbiology have laboratories that are spacious and well equipped with instruments necessary for U.G students.

The U.G Physics and Chemistry departments have separate labs for the students of all three years and an exclusive dark room for optics related experiments for Physics.

The Electronics department at U.G level consists of two well - equipped laboratories.

The P.G department of Microbiology consists of a Research Laboratory with culture media and chemicals. All the Laboratories of the P.G Science departments are spacious and well equipped.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games strengthen the physical fitness of the students while cultural activities sharpen their creative thinking.

College encourages, supports and promotes the participation of students in extra-curricular activities.

College has excellent facilities for sports and games and has good reputation and track record of being the best institution in the city to promote sports activity. Admissions, scholarships and fee concession / free education are offered to students who excel in sports. Exemption from attendance is given to students who participate in sporting events at National and International level.

College provides the ambience and opportunities for the students to participate in sports and games on a regular basis. In fact College is a hub of both indoor and outdoor games.

There is a gymnasium with 20 stations and multi units.

Facilities for outdoor games are a boon to the students of the college.

There is a spacious cricket ground where intercollegiate and district level competitions for various outdoor games are conducted.

College consists of a football field, hockey field, two volleyball courts, throwball court, kabaddi court, handball court, basketball court and an athletic track of 200 mts and cricket nets - 5 strips. There are two experienced and well qualified Physical Directors with Ph.Ds

Students are encouraged to participate in events like singing, dance, mime shows, skits, flash mob etc., . Prizes are awarded for the best performers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.74

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SOUL Software for University Libraries which was developed by Information and Library Network Centre, an autonomous Inter-

University Centre of UGC as installed in the College library and is in use for library management. The version is auto updated for P.G Library.

The U.G and P.G libraries are fully automated and provide technical support to the students and faculty.

KOHA software is used in U.G library. The software is currently 70% updated. The licensed and updated version is fully automated management system. (server-client based).

This was installed in the year 2008 and has been functioning from 2010. Online journals NDL and N-List are available in the U G library.

The P G Library was automated in the year 2007 and became functional from the year 2010.

All the faculty have access to INFLIBNET

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

353471

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

176

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides adequate and prompt IT service to all the departments on campus.

The IT facilities including Wi-Fi are updated as per the latest requirements.

Entire campus is Wi-Fi enabled.

There is Wi-Fi with 200 mbps, leased fibre optic line or connectivity is used.

BSNL is the service provider.

All the systems on campus are as per the norms or regulations prescribed by Andhra University.

The software and hardware are installed as per the practical syllabus of Andhra University.

Updation of hardware is usually by replacing the old systems with new ones.

Most of the systems are running under LINUX operating system with open source software.

The institution invests about Rs.10 Lakhs per year to procure newsystems and to provide wi-fi without compromising on the quality -all the systems are branded either HP or DELL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

310

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

359.45

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established and decentralized system for the upkeep and maintenance of the various facilities provided by the Management in the college.

**Laboratories:** All the laboratories are under the supervision of the Head of the Department and concerned faculty. Meetings are held at the Head of the Institution level to prepare the annual budget to purchase / repair the equipment and chemicals required for both the semesters of the academic year. The HoDs and faculty maintain the equipment and chemicals. The upkeep and sanitation of the labs are done by the lab assistants.

**Library:** There are two libraries - one each in the U.G and P.G blocks. The libraries are fully automated and render commendable service to students and faculty.

**Sports complex:** The college has reputation as a sports hub in the city of destiny. The college boasts of spacious grounds. The upkeep of indoor games equipment and gymnasium is done under the supervision of the Physical Directors by the support staff.

**Computers:** The computer science department at U.G and P.G level shoulders the responsibility of maintenance of the computers in the respective blocks.

The non-teaching staff of the offices are provided computers for all official purposes. The maintenance of all the systems on campus is done by the technicians under the supervision of the HoD, computers.

The HoI and the Office Superintendents supervise the upkeep of the classrooms and furniture.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2403

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

83

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3008**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**3008**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

151

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students have active representation in academic and administrative bodies and committees of the Institute. Student Committee: A group of students from each course are selected to form

student committees to discuss and participate in academic and administrative matters. Student committees interact with teachers, course coordinators and Vice-Principal. These groups meet and discuss the requirements of the students and communicate to the management and vice-versa.

Cultural and Sports Committees Students represent all cultural, sports and games committees and help in organization and management of events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College strives to function in tune with the vision and mission statements. Teachers implement various methods of teaching such as traditional method of lecturing, use of OHPs and PPTs and student-centric methods like seminars, peer teaching and group discussions.

. The management encourages and provides opportunities to the students to participate in activities and events related to nation building through NCC and NSS units.

The mission statement reflected in the decentralized system of governance of the college. The management appoints qualified and experienced faculty to impart quality academic instruction.

The programmes offered at U.G and P.G level are current and relevant to the societal and market requirements.

To implement the academic schedule a systematic and participative plan of action is in practice on campus.

Class teachers are appointed for each section at the U.G level to monitor the regularity and performance of the students and they play the role of mentors also. The class teachers report to and discuss issues with the coordinators of the courses. Coordinators are appointed for Arts, Commerce and Science courses. The Coordinators report their observations to the Vice-Principal and Principal.

The Principal conducts periodical meetings for the teachers to discuss various issues and invites suggestions from the teachers to improve the quality of teaching / learning process.

Senior teachers are part of various academic and governing committees and are involved in meetings with the management.

File Description	Documents
Paste link for additional information	<a href="https://lbc.edu.in/">https://lbc.edu.in/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Practice of Decentralisation is having its own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management is intent on decentralization and participative management through various committees.

- Department Admin Committees ( DAC).
- College Admin Committees (CAC).
- Campus Admin Committee (CmAC)

#### Department Admin Committee (DAC)

Department Admin Committee is chaired by the HoD and few other teachers of the department are nominated as members. The committee in general and the chair-person in particular are responsible for smooth & efficient conduct of academic practices and admin & maintenance processes of the department.

#### College Admin Committee (CAC)

College Admin Committee (CAC) is chaired by the principal. Other members of the committee are Dean, vice principal, Asst principal, Asst Dean, Coordinators and HoDs. The committee is empowered to supervise/monitor the functioning of DAC and also work for the overall functioning of the college.

**Campus Admin Committee ( CmAC)**

Campus Admin Committee is responsible to take care of the issues pertaining to the whole campus and issues of significance relating to campus colleges. The committee is headed by the S&C and all Principals, Deans, Vice-principals, Asst Deans are members.

Other committees on campus are\_

- Scholarship Committee
- Grievance Redressal Committee
- Admission Committee
- Sports Committee
- Discipline Committee
- Anti-Ragging Committee
- Cultural Activities Committee
- Women Empowerment Cell Committee
- IQAC Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college functions with a mission to promote higher education using qualitative academic instruction in a congenial yet academic environment. A master document on long-term strategic plan was prepared with a goal to implement objectives in tune with the mission of the college. Every academic year, the implementation of the plan is monitored by a committee. Results are reviewed thoroughly and the goals to be achieved are revised and restructured in the master document wherever needed. Following processes are adopted

- Adhering to the teaching plan
- Use of e- learning resources
- Use of Student groups to help the class teacher on mentoring
- Use of online Feedback system
- Inculcating research orientation among the teaching staff
- Performance enhancement through workshops and seminars.



Providing conceptual clarity and mastery of connected skills. Skill development center identifies and deploys resources for guest lectures to impart connected skills. It is mandatory for all UG students to undertake community service in the following areas to enhance social and life skills.

- Child Labor
- Traffic Rules
- Women Empowerment
- Adult Education
- Plastic Usage
- Disaster management
- Health & Hygiene
- POCSO Act
- Awareness on Government Schemes

Students of post graduation undergo two months of project at the end of first year. Based on the new education policy, undergraduate students will go for two months of summer internship / project work at the end of IV semester and a semester long project work in the third year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Selection and Recruitment Policy

The college management selects and recruits eligible and qualified staff to achieve the strategic objectives keeping in view the reputation of the college, values of excellence and innovation.

Interview is conducted by a six member committee and the performance of the candidate is assessed thoroughly through a demo.

To ensure smooth conduct of the college the management devised an exit policy of submitting the letter of resignation three months before the employee wants to quit. This is clearly stated in the

offer letter.

#### Recruitment: Pay and Benefits

All the employees are place in the same basic pay with 20% HRA.

All the employees are eligible for annual increment.

Provident Fund and gratuity are paid as per the government norms. Income tax and professional tax rules of the government are implemented for all the employees.

#### Leave Policy

All the employees of the college are entitled to avail themselves of casual leave of 17 days in an academic calendar. Absence without leave is considered seriously and may lead to disciplinary action.

#### Attendance / Discipline Policy

The college prescribes guidelines for the students and staff to maintain discipline on campus. Staff members who are consistently punctual are rewarded for their discipline and dedication.

#### Performance Appraisal

Both the student and faculty performance is assessed and appraised annually.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr.Lankapalli Bullayya College boasts of a very important welfare measure for all its employees. Payment of salaries on or before the first of every month. All the employees are paid for 12 months a year without any discrimination.

Other Welfare Measures for Teachers:

The college management encourages all the faculty to pursue research and to get through UGCNET / APSET.

All the employees are provided with / have access to free wifi, computerized digital lab and seminar halls for conduct of academic activities. Teachers pursuing Ph.D are permitted to avail the facilities on campus.

Welfare Schemes for both Teaching and Non-teaching staff:

The children of the faculty are given preference for admission into the courses offered.

Fee concession is given to the children of both teaching and non teaching staff.

- Paid summer vacation.
- Sanction of leave for extension activities / community work (NCC & NSS)
- P.F and gratuity as per the government norms.
- 20% HRA.
- Annual increments.
- Interest free loans for both, teaching and nonteaching staff

in emergency situations.

- Employees State Insurance Corporation (ESIC) scheme to the non-teaching staff and Health Insurance to the Teaching Staff.
- Paid maternity leave.
- Jobs on compassionate grounds.
- Leave encashment facility.
- Organizing awareness programmes.
- Canteen at subsidized rates.
- Bank & ATM facility.
- First Aid facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

60

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

61

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dr. Lankapalli Bullayya College has an appraisal system for both teaching and non-teaching staff.

#### Appraisal System for Teachers:

IQAC of the college plays a major role in assessing the performance

of the teachers. It is a 360degree appraisal where feedback is periodically elicited from the employees (Self Assessment), Students, Heads of the Departments and Heads of the Institutions.

The appraisal includes various parameters such as teaching etiquette, regularity, punctuality, interaction with students, availability to the students after the class hours, conducting bridge and remedial classes, counseling the students in career planning, flexibility in teaching any subject.

Apart from such regular duties, a teacher's participation and acceptance of additional responsibilities such as HoDs, Coordinators, NCC & NSS units, Cultural activities and add-on programmes, sports are given weightage while assessing the performance.

**Performance appraisal for non-teaching staff:**

The performance of the non-teaching staff is usually carried out through confidential annual reports. The important expectations, the non-teaching staff are required to meet are drafting skills, computer skills, technical skills (for lab assistants). Their ability and performance in these areas is assessed every year by the HOIs and promotions are given accordingly. Skill development training is provided on campus to improve their technical and computer skills. Along with these official duties, the discipline, regularity, reliability, relation and rapport with superiors, subordinates, colleagues, students and public are taken into consideration, while appraising the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has accounting team headed by Accounts Officer to verify , process and record the transaction on day to day basis. As well having the system of record physical stock entry at Libraries,

laboratories and offices. For having control and to assure proper check and balance system, the college has adopted internal auditing system and for this management has constituted one internal audit committee with two members (Sri B.Srinivas Reddy and Sri.R.Srinivasa Rao) from commerce & management department. The team will conduct the internal audit at end of every month and prepare report on their observations and submit before the management and statutory auditors. Further, the college has no remarks/advises/rectifications from statutory auditors and the assessments also completed in smooth and fair manner with IT authorities without any remarks assessed as presented since past years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college works on a low finance model and has been dependent on the tuition fee collected to meet all the expenses. The society which is the apex body of the college, functions purely as a non-profit organization and the members do not draw salaries or allowances from the college.

Earlier, the college could fix the tuition fee and admit students into UG courses on its own, while only in the case of PG programs

admissions and fee were directed by the government. Until recently, 80-85% of the seats were filled in both UG & PG that gave rise to a good fund base to budget the expenses.

However since 2020 the process of admissions into both UG&PG along with the fee to be charged is being taken up by state government. A change in trend is noticed in the way students are choosing courses during the web counseling. This left unfilled seats in courses which were high in demand earlier. This shift in pattern is a cause of concern. Decline in demand for programs can impact the finances adversely. Management is now contemplating to focus on alumni funding besides rationalizing the courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC focusses on quality enrichment programmes in teaching learning process, extension activities, ICT facilities, Library, Faculty Development Programmes, Sports and Cultural activities. IQAC encourages teachers to acquire higher qualifications by inculcating academic and research culture.

IQAC shoulders the responsibility of preparation and timely submission of AQAR. IQAC has framed a systematic way of collecting data from all the departments like sports, academics, NCC and NSS comprising as required by NAAC.

The five years data required for seven criterion of SSR is collected, as per the data templates furnished by NAAC. The qualitative metrics is reviewed.

A workshop on Research Methodology was conducted by SIDAR (Society for Integrated Development and Research) in collaboration with Dr.Lankapalli Bullayya College in the month of June.

Collection of Feedback from stakeholders has become a regular process of IQAC. IQAC with the help of HODs ensures that all the students give the feedback on the teachers. Feedback on curriculum



is collected from teachers and parents. To know the parents feedback on the college, a link is shared with them. The feedback report is analysed by the Principal and Vice-Principal and record is also maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC headed by the Principal, who is the Chairperson. The IQAC comprises of eight representatives from teaching community, a member from the Management, Administrative Staff and Alumni. IQAC has framed a questionnaire to collect feedback on teachers and also curriculum from the students. A feedback on curriculum is also taken from parents. The feedback is analysed and the report is shared with the teachers for betterment of teaching learning process. As per the guidelines of NAAC student satisfaction survey comprising of 20 questions was implemented from 2019-20. The Management has made it mandatory that the teachers should qualify the eligibility test (UGCNET / APSET). It also insits that the teachers have more inclination towards research. The Management invites and encourages proposals from teachers for new projects and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF**

**B. Any 3 of the above**

**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://lbc.edu.in/media/project_internship/Annual_Report_of_IOAC_2021-22_DKqAXzQ.pdf">https://lbc.edu.in/media/project_internship/Annual_Report_of_IOAC_2021-22_DKqAXzQ.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dr.Lankapalli Bullayya College boasts of having equal number of men and women employees. In some departments women outnumber men and women are the HODs of nine departments in UG and six in P.G Colleges. Programmes are organized by various departments to sensitize the girl students on gender equity and create awareness regarding women empowerment. Women Empowerment cells are established in both UG and PG colleges to work on and conduct programmes related to safety and security of girl students. Apart from the programmes, the College provides some facilities exclusively for girl students and women employees.

**Safety and Security:** All the blocks in the College and the entrance are under CCTV surveillance to monitor the movements of the students and to prevent untoward incidents. Security guards are appointed at all the entrances on campus 24X7. To identify the course of study of the students' uniform in different colours is prescribed. An internal Compliance Committee was formed with a Chair Person and two members to address any grievance on campus.

**Counselling:** Counselling to girl students is given whenever required by the women teachers of the concerned departments. The Internal Compliance Committee (ICC) addresses the grievance of the women faculty as well as the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution has a proper system for the management of degradable and non-degradable waste which is implemented in the following manner. **Solid Waste Management:** The Solid agro-based waste material is converted into useful products: vegetable waste, plants and leaves are converted into compost; bio-cleaners are prepared from fruit waste; incense sticks are made from floral waste.

**Liquid Waste Management:** All the liquid waste material directly goes into the sewage which is properly planned, leaving no trace of waste water on campus.

**Bio-medical waste:** The waste material in Life Sciences labs is systematically disposed off as per the BSL - 2 guidelines causing no harm to anyone in the college.

**Green campus:** With many medicinal plants and useful trees, Lankapalli Bullayya College is a green campus in the heart of the city.

**Compost Preparation:** Two compost pits are installed on campus to process the plant and kitchen waste. The compost generated from these pits is used for gardening. This process reduces pollution from garbage.

**Water Conserving Fixtures:** Four rain Water Harvesting Pits / Systems are in function to conserve water, to reduce soil erosion and pollution of surface water.

**Environmental Groups:** The department of Biotechnology conducts workshops and projects every year on Waste Management and Conservation of resources to promote awareness on environmental protection

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides an inclusive environment through its administrative and academic activities and policies. To mention few\_ The College provides equal opportunity to all the students to pursue education irrespective of their cultural, regional, linguistic and social background. The teaching and non-teaching employees are recruited through interview basing on their qualification, experience and performance. Consequently the campus is a microcosm of different religions, cultures and languages. The cosmopolitan life of Visakhapatnam is reflected on campus. Tolerance and harmony are maintained on campus through organization of various events and programmes promoting equality. To address and encourage diverse student and employee fraternity cultural activities and regional festivals are celebrated on campus: Rangoli, Ganesh Chatruthi, and Christmas. Faculty and students together arrange and celebrate on these occasions. Cultural programmes are arranged to promote unity and tolerance among various groups of students and faculty on campus. On the occasion of College Annual Day, Sports Day, New Year celebrations students and faculty present cultural programmes depicting / representing different cultures. Apart from these exclusive cultural fests were organized on campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of education is the holistic development of the students and to mould them as responsible citizens, by inculcating values, rights , duties and responsibilities of citizens. This (is possible and is being) can be implemented in the college through curricular and extra -curricular activities on issues like environmental protection, women’s rights, nation building, cybercrimes. Curriculum of some courses offered on campus at UG and PG levels focuses on sensitizing the students on duties and responsibilities of citizens.

The Political Science students of U.G programme theoretically study and learn the rights, duties and responsibilities of citizens.

Environmental studies is a paper prescribed for all the U.G courses which sensitizes the students about environmental protection.

A mock parliament is being conducted by the UG Arts students for the past 11years to experience the practical aspects of a democratic government and the functioning of parliament.

The activities and programmes of NSS such as coastal cleaning, clean and green, blood donation awareness programmes / camps in villages and slum areas, promote sense of duty and responsibility among the students. NCC units of the college inculcate a sense of duty and responsibility among the future citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **B. Any 3 of the above**

**4. Annual awareness programmes on Code of**

**Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dr.Lankapalli Bullayya College celebrates National and International days and festivals to inspire the students and to mould them as responsible citizens. The two national festivals - Independence Day and Republic Day are celebrated on campus with patriotic fervor and active participation of the students and faculty. Flag hoisting followed by cultural activities performed by students reflecting patriotism, secularism and unity is a regular practice on the campus during the national festivals. Competitions in essay writing, elocution and singing are held a week prior to 15th August to tap the latent talent of the students. Prizes for the winners are distributed on 15th August every year. Besides these National festivals Teacher's Day, NCC Day, World Environment Day, World Diabetes Day, Maths Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE - 1**



**STUDENT WELLNESS ASSESSMENT&PSYCHOLOGICAL COUNSELLING.**

**Goal :** To support the students to adjust to the classroom environment, workthrough their present and future concerns and achieve their goals.

**The Context :** A large number of students are identified with a lack of interest in studies, are unhappy with their relationships and unable to decide on career choices. To help our students with these issues, we are facilitating psychological counselling.

**The Practice :** The process is structured as Assessment, Identifying issues and providing Counseling for the identified issues. The college assesses "Students' Wellness" on a regular interval to identify students' academic, family, personality, social and health issues. The assessment was done on a sample of 555 U.G students from B.A, B.Com, B.Sc. and B.B.A Group volunteered to participate in the assessment. More than five hundred students were assessed in one year and the identified students were provided counselling for the same.

**Evidence of Success :** A good number of students learned to identify and express their issues, adjust to life issues effectively and are able to improve their relationships. A positive impact on students' well-being is noticed. It is also noticed that improvement in emotional well-being translated into academic improvements like reduced absenteeism, unhealthy coping mechanisms and changing decision to drop out of college. Many students reported that counseling helped them to manage their immediate struggles.

**Problems Encountered and Resources Required :** Stigma and a distraction free environment

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The College works with a vision of serving the young generation with education to help them serve the society as value added citizens. It inculcates values and shapes their personalities for the cause of national development. Integrity, generosity, thoughtfulness and mutual respect have been the core values of Dr.L.B.College ever since its inception. The College envisions in fostering the students with knowledge, and irrefutable zeal to fit into the society as valuable citizens. Quality and value based academics aligned with extra and cocurricular activities reinforce the students with values useful in building a better tomorrow, concurrently empowering them intellectually and technically. Equipped with well defined knowledge, skills and ethics they are also trained to be creative thinkers, inspiring leaders and contributing citizens. Activities that uncover creativity, encourage independent thinking, are used to infuse positive traits needed in these students. The college promotes clubs such as Environmental Protection Club, Red Ribbon Club, Physics and Electronics Club, Language Club and Journalism Club. These clubs help the students go beyond academics and open the doors to discover the talents in them. Especially in the case of women, the college teaches that the potential lies in the act of thinking higher and feeling deeper. Women Empowerment Cell of the College bolsters the idea of an independent woman by strengthening the subdued spirit within. The women students are mentored to be relentless in spirit, resolute in making decisions, and obstinate in executing them.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Striving for academic excellence through well planned curriculum delivery and documentation is the primary objective of the college. At the commencement of the academic year, HOIs discuss academic schedule and Semester-wise teaching plans with the HODs. The HODs in turn conduct meetings at department level to communicate and coordinate with the staff to plan systematically for curriculum delivery. Subsequently semester-wise, month-wise plans are prepared, keeping in view the duration of the semester, usually four months. Faculty maintains teaching notes and teaching diaries to record the work done and to plan to complete the remaining syllabus.

As part of the upward communication, periodical meetings are held at department level, to assess the progress / completion of the syllabus and the activities in turn communicated to the Coordinators and Heads of the Institutions for evaluation and analysis. Measures to be taken to improve the plan of action, if necessary, are discussed at all levels. Minutes of all the meetings are well documented.

Bridge classes and Remedial classes are part of the curriculum. Activities such as field visits, project work and industrial tour are planned as per the requirements of the course. As part of continuous internal evaluation weekly and monthly tests, mid-semester examinations, classroom attendance and performance in mock representations, group discussions, role play, home assignments, case study, lab engagement are conducted. It is well documented in attendance registers and internal marks registers.

To ensure transparent mechanism monthly review meetings are held to discuss and rectify the drawbacks / lapses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

One of the best policies and practices of the institution is strict adherence to the academic calendar released by the affiliated University, Andhra University.

Before the commencement of the academic year, Andhra University circulates the academic calendar to the affiliated colleges.

As per the academic calendar all the Heads of the Departments and faculty prepare teaching plans and plan of action for the current academic year.

Teaching plans are prepared month-wise to complete the syllabus keeping in view of the dates of mid semester examinations. Two mid-semester examinations are conducted for the students of all disciplines as per the academic calendar.

Continuous Internal Evaluation (CIE) is in operation on campus. Regularity, attentiveness, classroom interaction, participation in classroom seminars / discussions of each student are monitored by the concerned teachers

Academic/teaching plans are prepared with a foresight and in anticipation of any irregularity / disturbance due to any untoward incident.

Apart from the regular classwork remedial classes are planned to motivate the slow learners. End-semester exams are conducted as per the schedule given by Andhra University.

Above all the holidays / vacation mentioned in the academic calendar of the University are strictly adhered to a healthy practice which adds to employee satisfaction.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating**

**B. Any 3 of the above**

**University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

20

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1825

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution believes in the holistic development and promoting a broad-minded vision of the students by introducing issues related to professional ethics, gender, social interaction, accountability, ethics, effective citizenship, human values, social interaction, and environment sustainability into the curriculum, reflecting institutional vision and values.

University prescribed syllabus includes a culture and heritage and an environmental science paper for all U.G courses.

An eco-club established by the department of Environmental Science conducts awareness programmes on campus, local schools, residential areas on climate change, environmental education such as campaign on green Diwali, power saving, tree plantation, rain water harvesting, kitchen garden, hygiene and sanitation.

Most of the cross cutting issues are dealt directly or indirectly through sciences and humanities.

Human values, Human Rights, Gender issues, secularism are imparted instinctively through some subjects / courses like

Psychology, History, Political Science and Environmental Studies.

Along with the Skill Development Courses some Life Skill courses are offered. They are Human Values and Professional Ethics in First Semester, Information and Communication Technology in Second Semester, Personality Development and Leadership Education in Third Semester.

The prime focus of the institution is on the sensitive issues - social orientation, gender equality and ragging free campus.

Gender equality reflects in the following aspects. Women teachers outnumber men in most of the departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

690

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf">https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf">https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**



**2.1.1.1 - Number of students admitted during the year**

1643

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1643

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admixture of advanced and slow learners is the inevitability every educational institution comes across. The institution implements the following measures to address the slow and advanced learners.

Each class is entrusted to a class teacher, who assesses the knowledge-based abilities and performance of the students at the entry level. Subsequently remedial classes are planned by the subject teachers and a record of the progress of the students is maintained to assess their performance level.

To encourage and motive the slow learners, group learning and peer teaching are arranged by the subject teachers beyond the class hours. Personal / individual care is taken by the teachers to attend to the problems of the slow learners such as boosting their confidence level. The inspiration given to the advanced learners in the institution is noteworthy. The advanced learners are given opportunity to present / attend seminars, join add-on courses, do projects and attend coaching camps in vacation, to

enrich their knowledge base and skills.

Advanced learners in P.G are given projects and are encouraged to present papers in seminars and workshops at other colleges and Universities.

At both UG and PG levels special coaching is given for campus recruitment.

Activities like symposiums, quiz competitions, Book Reviews are conducted for advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4603	178

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several innovative initiatives are in practice in the institution to encourage student participation, (experiential and participative learning) and enhance the learning experience.

Focus on individual and group learning. Individual learning is mostly teacher centric, where the teacher delivers the lecture to the entire class, followed by assignments.

Group learning promotes collaborative learning work as students teams are formed to involve in presentations and projects, taking support from teachers, library, laboratory and computers. It leads to participative learning and the motivational levels of the learners augmented.

Group discussions are held as co-curricular activity by Commerce and Management in both UG and PG departments to enhance critical thinking and comprehending ability.

Communication skills classes focus on Group Discussions to hone the speaking skills of the students.

Pragmatic approach to experiential learning and problem solving is done through case studies in Management Courses.

Students of science disciplines get engaged in project work as part of the curriculum. Individual and group projects promote creative thinking among the students.

Apart from the curriculum students participate in exhibitions, poster presentations, cultural events and shows on and off the campus. Such activities tap the latent creative talent and scientific temper of the students.

Role plays and JAM sessions are conducted in the regular and SDC classes to promote participative learning.

Industrial visits, field trips and project work in companies necessitate experiential learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT became part of teaching learning process and inevitable in the tech-savvy globalized world, more so due to the pandemic. Teachers on campus have been effectively and successfully using ICT enabled tools in the process of teaching-learning.

For the students of Non-computer courses the institution introduced several ICT tools in the curriculum delivery mechanism, such as \_ 10 LCD projects for both the UG and PG courses are available on campus to make the learning process convenient.

Desktop systems with internet connection are provided to all the staff rooms to equip and facilitate the teachers to prepare for the ICT related classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

178

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

116

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

762

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is strictly implemented in the institution by conducting two mid semester examination per semester.

Internal assessment system is foolproof and transparent by avoiding malpractices like copying, discussion during the examination by maintaining considerable distance in seating arrangement.

The proposal of conducting re- examination to the absentees is discussed and decided by the teachers and HODs in consultation with the Principal and considering the severity and necessity of the case.

Evaluation of the scripts is completed within a week and the scripts are handed over to the students to verify the marks secured and the mistakes identified by the teachers.

Students have the liberty to approach the teacher for any discrepancies regarding the marks awarded and evaluation.

Teachers clarify the doubts of the students, check the answers and re-award the marks, if student deserves.

Once the marks are finalized, the teachers enter the marks in the marks register.

Average of the marks secured by the students in both the internal exams is recorded and sent to the University.

The marks secured by each student are maintained in the academic activities file / box file by the class teachers at U.G level.

At P.G level, HODs maintain a record of the marks obtained by the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The approach of the institution is student-centric. It is evident in addressing and redressing the grievances of the students regarding any issue at any point of time, especially grievances related to internal examination.

Answer scripts of internal examinations are evaluated by the concerned teachers and are distributed / handed over to the students.

If a student observes any discrepancy in evaluation or marks awarded he /s he can immediately clarify with the teacher.

Every teacher devotes a class to address to the questions and doubts raised by the students regarding marks awarded.

If the student is not satisfied with the explanation and clarification of the teacher he / she can approach the HOD for further clarification.

At times the teacher himself / herself may appraise the issue to the HOD if the students is not convinced with the teachers clarification.

Transparency is maintained by giving the evaluated answer script to the student for verification.

Another major grievance related to internal assessment is absenteeism.

The genuine reasons for absenteeism are taken into consideration by the concerned subject teacher and such cases are reported to the HOD.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course outcomes for all the programmes offered by the institution is listed by the concerned subject teachers and is displayed of the website for the stakeholders and public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO1: Have strong foundations in the basic concepts of Organic

**Chemistry**

PO2: Have good employment opportunities in pharmaceutical labs

PO3: Will get Jobs in various Chemical industries related to Pharma companies, polymer companies, pollution control boards etc.

PO4: Have excellent opportunities to pursue research

PO5: Can build their careers as Entrepreneurs by establishing "Start ups".

PO6: Have an opportunity to pursue career teaching in chemistry at various levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

1420

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://lbc.edu.in/media/project\\_internship/Feedback\\_2021-22.pdf](https://lbc.edu.in/media/project_internship/Feedback_2021-22.pdf)



RESEARCH, INNOVATIONS AND EXTENSION	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
3	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The department took initiative for development of entrepreneurship based project in the year 2021-22

As per development of EISC cell, proposal was sent for viable projects that can be groomed with the infrastructure available in Biotechnology Laboratory.

Ppotential candidates were identified from first year and second year students forming a Biotechnology Entrepreneurs Department Team

The following topics were taken up and completed with viable products

- Bioenzymes/Biocleaners: D Kaushik krishna
- Bioplastic : Films, edible toys, key chains: P Swathi
- Bioedible water- Under progress: D Kaushik krishna, Swathi and G. SaiMounika
- Incense sticks- Completed : A.Sivanagajyothi
- Organic soaps: Sumit Bhui (Second Year) and Pinki P.
- Mushroom cultivation- Milky mushrooms and oyster mushrooms (Sk.Saddam Hussein and G. SaiMounika)
- Recycling of solid waste (Paper, vegetable fibre etc.,: K. Madhuri (First year)
- Heal Meals : Based on nutrition study literature from reputed journals( Jyotsna)

(Diet Cure/Smart Chat/A healing snacks/Boost fruits/pure puree/Green N Lean)

**Organic Tooth paste: Nature's care**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dr.Lankapalli Bullayya College is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Gender sensitization, Campaign - Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Blood donation camps, Eco Club activities, Women Development and Empowerment activities etc. The Institute is always leading the students and Faculty to keep update of all the most trending activities in Commerce, Technology, Management and in Education Excellence by providing them time to time subscriptions and

through institute social media handles like Twitter, Instagram. The Eco club actively engage students in promotion of water conservation programs and Awareness programs like Ban on Use of Plastic items etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

313

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College takes pride in providing adequate and excellent infrastructure and physical facilities for both the teachers and the students, which is a major motivating factor in the process of teaching and learning.

The institution has nine blocks (buildings), each earmarked for specific courses in U.G and P.G. Each block consists of spacious, well-equipped and ventilated classrooms and laboratories required for the respective courses.

All the classrooms are provided with comfortable seating arrangement (benches) and green boards to facilitate the traditional method of teaching.

The college has two seminar halls and a conference hall to organize meetings, guest lectures to conduct inter, intra college events, competitions and to arrange exhibitions, poster presentations etc.,

Besides classrooms, the college is well equipped with laboratories as per the requirement of specific courses.

The U.G departments of Botany, Zoology, Biotechnology and Microbiology have laboratories that are spacious and well equipped with instruments necessary for U.G students.

The U.G Physics and Chemistry departments have separate labs for the students of all three years and an exclusive dark room for optics related experiments for Physics.

The Electronics department at U.G level consists of two well - equipped laboratories.

The P.G department of Microbiology consists of a Research Laboratory with culture media and chemicals. All the Laboratories of the P.G Science departments are spacious and well equipped.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games strengthen the physical fitness of the students while cultural activities sharpen their creative thinking.

College encourages, supports and promotes the participation of students in extra-curricular activities.

College has excellent facilities for sports and games and has good reputation and track record of being the best institution in the city to promote sports activity. Admissions, scholarships and fee concession / free education are offered to students who excel in sports. Exemption from attendance is given to students who participate in sporting events at National and International level.

College provides the ambience and opportunities for the students to participate in sports and games on a regular basis. In fact College is a hub of both indoor and outdoor games.

There is a gymnasium with 20 stations and multi units.



Facilities for outdoor games are a boon to the students of the college.

There is a spacious cricket ground where intercollegiate and district level competitions for various outdoor games are conducted.

College consists of a football field, hockey field, two volleyball courts, throwball court, kabaddi court, handball court, basketball court and an athletic track of 200 mts and cricket nets - 5 strips. There are two experienced and well qualified Physical Directors with Ph.Ds

Students are encouraged to participate in events like singing, dance, mime shows, skits, flash mob etc., . Prizes are awarded for the best performers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.74

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SOUL Software for University Libraries which was developed by Information and Library Network Centre, an autonomous Inter-University Centre of UGC as installed in the College library and is in use for library management. The version is auto updated for P.G Library.

The U.G and P.G libraries are fully automated and provide technical support to the students and faculty.

KOHA software is used in U.G library. The software is currently 70% updated. The licensed and updated version is fully automated management system. (server-client based).

This was installed in the year 2008 and has been functioning from 2010. Online journals NDL and N-List are available in the U G library.

The P G Library was automated in the year 2007 and became functional from the year 2010.

All the faculty have access to INFLIBNET

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

C. Any 2 of the above

<b>books Databases Remote access toe-resources</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
353471	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
176	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The institution provides adequate and prompt IT service to all the departments on campus.	

The IT facilities including Wi-Fi are updated as per the latest requirements.

Entire campus is Wi-Fi enabled.

There is Wi-Fi with 200 mbps, leased fibre optic line or connectivity is used.

BSNL is the service provider.

All the systems on campus are as per the norms or regulations prescribed by Andhra University.

The software and hardware are installed as per the practical syllabus of Andhra University.

Updation of hardware is usually by replacing the old systems with new ones.

Most of the systems are running under LINUX operating system with open source software.

The institution invests about Rs.10 Lakhs per year to procure newsystems and to provide wi-fi without compromising on the quality -all the systems are branded either HP or DELL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

310

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
359.45	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>There is a well-established and decentralized system for the upkeep and maintenance of the various facilities provided by the Management in the college.</p> <p>Laboratories: All the laboratories are under the supervision of the Head of the Department and concerned faculty. Meetings are held at the Head of the Institution level to prepare the annual budget to purchase / repair the equipment and chemicals required for both the semesters of the academic year. The HoDs and faculty maintain the equipment and chemicals. The upkeep and sanitation of the labs are done by the lab assistants.</p> <p>Library: There are two libraries - one each in the U.G and P.G blocks. The libraries are fully automated and render commendable</p>	

service to students and faculty.

**Sports complex:** The college has reputation as a sports hub in the city of destiny. The college boasts of spacious grounds. The upkeep of indoor games equipment and gymnasium is done under the supervision of the Physical Directors by the support staff.

**Computers:** The computer science department at U.G and P.G level shoulders the responsibility of maintenance of the computers in the respective blocks.

The non-teaching staff of the offices are provided computers for all official purposes. The maintenance of all the systems on campus is done by the technicians under the supervision of the HoD, computers.

The HoI and the Office Superintendents supervise the upkeep of the classrooms and furniture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2403

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

83

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
3008	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
3008	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	



<b>151</b>	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>108</b>	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>16</b>	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

32

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students have active representation in academic and administrative bodies and committees of the Institute. Student Committee: A group of students from each course are selected to form student committees to discuss and participate in academic and administrative matters. Student committees interact with teachers, course coordinators and Vice-Principal. These groups meet and discuss the requirements of the students and communicate to the management and vice-versa.

Cultural and Sports Committees Students represent all cultural, sports and games committees and help in organization and management of events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College strives to function in tune with the vision and mission statements. Teachers implement various methods of teaching such as traditional method of lecturing, use of OHPs and PPTs and student-centric methods like seminars, peer teaching and group discussions.

. The management encourages and provides opportunities to the students to participate in activities and events related to nation building through NCC and NSS units.

The mission statement reflected in the decentralized system of governance of the college. The management appoints qualified and experienced faculty to impart quality academic instruction.

The programmes offered at U.G and P.G level are current and relevant to the societal and market requirements.

To implement the academic schedule a systematic and participative plan of action is in practice on campus.

Class teachers are appointed for each section at the U.G level to monitor the regularity and performance of the students and they play the role of mentors also. The class teachers report to and discuss issues with the coordinators of the courses. Coordinators are appointed for Arts, Commerce and Science courses. The Coordinators report their observations to the Vice-Principal and Principal.

The Principal conducts periodical meetings for the teachers to discuss various issues and invites suggestions from the teachers to improve the quality of teaching / learning process.

Senior teachers are part of various academic and governing committees and are involved in meetings with the management.

File Description	Documents
Paste link for additional information	<a href="https://lbc.edu.in/">https://lbc.edu.in/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Practice of Decentralisation is having its own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management is intent on decentralization and participative management through various committees.

- Department Admin Committees ( DAC).
- College Admin Committees (CAC).
- Campus Admin Committee (CmAC)

#### Department Admin Committee (DAC)

Department Admin Committee is chaired by the HoD and few other teachers of the department are nominated as members. The committee in general and the chair-person in particular are responsible for smooth & efficient conduct of academic practices and admin & maintenance processes of the department.

#### College Admin Committee (CAC)

College Admin Committee (CAC) is chaired by the principal. Other members of the committee are Dean, vice principal, Asst principal, Asst Dean, Coordinators and HoDs. The committee is empowered to supervise/monitor the functioning of DAC and also work for the overall functioning of the college.

#### Campus Admin Committee ( CmAC)

Campus Admin Committee is responsible to take care of the issues pertaining to the whole campus and issues of significance relating to campus colleges. The committee is headed by the S&C and all Principals, Deans, Vice-principals, Asst Deans are members.

Other committees on campus are\_

- Scholarship Committee
- Grievance Redressal Committee
- Admission Committee
- Sports Committee
- Discipline Committee
- Anti-Ragging Committee

- Cultural Activities Committee
- Women Empowerment Cell Committee
- IQAC Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college functions with a mission to promote higher education using qualitative academic instruction in a congenial yet academic environment. A master document on long-term strategic plan was prepared with a goal to implement objectives in tune with the mission of the college. Every academic year, the implementation of the plan is monitored by a committee. Results are reviewed thoroughly and the goals to be achieved are revised and restructured in the master document wherever needed.

Following processes are adopted

- Adhering to the teaching plan
- Use of e- learning resources
- Use of Student groups to help the class teacher on mentoring
- Use of online Feedback system
- Inculcating research orientation among the teaching staff
- Performance enhancement through workshops and seminars.

Providing conceptual clarity and mastery of connected skills. Skill development center identifies and deploys resources for guest lectures to impart connected skills. It is mandatory for all UG students to undertake community service in the following areas to enhance social and life skills.

- Child Labor
- Traffic Rules
- Women Empowerment
- Adult Education
- Plastic Usage
- Disaster management
- Health & Hygiene
- POCSO Act

- Awareness on Government Schemes

Students of post graduation undergo two months of project at the end of first year. Based on the new education policy, undergraduate students will go for two months of summer internship / project work at the end of IV semester and a semester long project work in the third year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Selection and Recruitment Policy

The college management selects and recruits eligible and qualified staff to achieve the strategic objectives keeping in view the reputation of the college, values of excellence and innovation.

Interview is conducted by a six member committee and the performance of the candidate is assessed thoroughly through a demo.

To ensure smooth conduct of the college the management devised an exit policy of submitting the letter of resignation three months before the employee wants to quit. This is clearly stated in the offer letter.

#### Recruitment: Pay and Benefits

All the employees are placed in the same basic pay with 20% HRA.

All the employees are eligible for annual increment.

Provident Fund and gratuity are paid as per the government norms. Income tax and professional tax rules of the government are implemented for all the employees.

**Leave Policy**

All the employees of the college are entitled to avail themselves of casual leave of 17 days in an academic calendar. Absence without leave is considered seriously and may lead to disciplinary action.

**Attendance / Discipline Policy**

The college prescribes guidelines for the students and staff to maintain discipline on campus. Staff members who are consistently punctual are rewarded for their discipline and dedication.

**Performance Appraisal**

Both the student and faculty performance is assessed and appraised annually.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>



### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr.Lankapalli Bullayya College boasts of a very important welfare measure for all its employees. Payment of salaries on or before the first of every month. All the employees are paid for 12 months a year without any discrimination.

#### Other Welfare Measures for Teachers:

The college management encourages all the faculty to pursue research and to get through UGCNET / APSET.

All the employees are provided with / have access to free wifi, computerized digital lab and seminar halls for conduct of academic activities. Teachers pursuing Ph.D are permitted to avail the facilities on campus.

#### Welfare Schemes for both Teaching and Non-teaching staff:

The children of the faculty are given preference for admission into the courses offered.

Fee concession is given to the children of both teaching and non teaching staff.

- Paid summer vacation.
- Sanction of leave for extension activities / community work (NCC & NSS)
- P.F and gratuity as per the government norms.
- 20% HRA.
- Annual increments.
- Interest free loans for both, teaching and nonteaching staff in emergency situations.
- Employees State Insurance Corporation (ESIC) scheme to the non-teaching staff and Health Insurance to the Teaching Staff.
- Paid maternity leave.
- Jobs on compassionate grounds.
- Leave encashment facility.
- Organizing awareness programmes.
- Canteen at subsidized rates.
- Bank & ATM facility.
- First Aid facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

60

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

61

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dr. Lankapalli Bullayya College has an appraisal system for both teaching and non-teaching staff.

#### Appraisal System for Teachers:

IQAC of the college plays a major role in assessing the performance of the teachers. It is a 360degree appraisal where feedback is periodically elicited from the employees (Self Assessment), Students, Heads of the Departments and Heads of the Institutions.

The appraisal includes various parameters such as teaching etiquette, regularity, punctuality, interaction with students, availability to the students after the class hours, conducting bridge and remedial classes, counseling the students in career planning, flexibility in teaching any subject.

Apart from such regular duties, a teacher's participation and acceptance of additional responsibilities such as HoDs, Coordinators, NCC & NSS units, Cultural activities and add-on programmes, sports are given weightage while assessing the performance.

Performance appraisal for non-teaching staff:

The performance of the non-teaching staff is usually carried out through confidential annual reports. The important expectations, the non-teaching staff are required to meet are drafting skills, computer skills, technical skills (for lab assistants). Their ability and performance in these areas is assessed every year by the HOIs and promotions are given accordingly. Skill development training is provided on campus to improve their technical and computer skills. Along with these official duties, the discipline, regularity, reliability, relation and rapport with superiors, subordinates, colleagues, students and public are taken into consideration, while appraising the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has accounting team headed by Accounts Officer to verify , process and record the transaction on day to day basis. As well having the system of record physical stock entry at Libraries, laboratories and offices. For having control and to assure proper check and balance system, the college has adopted internal auditing system and for this management has constituted one internal audit committee with two members (Sri B.Srinivas Reddy and Sri.R.Srinivasa Rao) from commerce & management department. The team will conduct the internal audit at end of every month and prepare report on their observations and submit before the management and statutory auditors. Further, the college has no remarks/advises/rectifications from statutory auditors and the assessments also completed in smooth and fair manner with IT authorities without any remarks assessed as presented since past years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college works on a low finance model and has been dependent on the tuition fee collected to meet all the expenses. The society which is the apex body of the college, functions purely as a non-profit organization and the members do not draw salaries

or allowances from the college.

Earlier, the college could fix the tuition fee and admit students into UG courses on its own, while only in the case of PG programs admissions and fee were directed by the government. Until recently, 80-85% of the seats were filled in both UG & PG that gave rise to a good fund base to budget the expenses.

However since 2020 the process of admissions into both UG&PG along with the fee to be charged is being taken up by state government. A change in trend is noticed in the way students are choosing courses during the web counseling. This left unfilled seats in courses which were high in demand earlier. This shift in pattern is a cause of concern. Decline in demand for programs can impact the finances adversely. Management is now contemplating to focus on alumni funding besides rationalizing the courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC focusses on quality enrichment programmes in teaching learning process, extension activities, ICT facilities, Library, Faculty Development Programmes, Sports and Cultural activities. IQAC encourages teachers to acquire higher qualifications by inculcating academic and research culture.

IQAC shoulders the responsibility of preparation and timely submission of AQAR. IQAC has framed a systematic way of collecting data from all the departments like sports, academics, NCC and NSS comprising as required by NAAC.

The five years data required for seven criterion of SSR is collected, as per the data templates furnished by NAAC. The qualitative metrics is reviewed.

A workshop on Research Methodology was conducted by SIDAR (Society for Integrated Development and Research) in collaboration with Dr.Lankapalli Bullayya College in the month of

June.

Collection of Feedback from stakeholders has become a regular process of IQAC. IQAC with the help of HODs ensures that all the students give the feedback on the teachers. Feedback on curriculum is collected from teachers and parents. To know the parents feedback on the college, a link is shared with them. The feedback report is analysed by the Principal and Vice-Principal and record is also maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC headed by the Principal, who is the Chairperson. The IQAC comprises of eight representatives from teaching community, a member from the Management, Administrative Staff and Alumni. IQAC has framed a questionnaire to collect feedback on teachers and also curriculum from the students. A feedback on curriculum is also taken from parents. The feedback is analysed and the report is shared with the teachers for betterment of teaching learning process. As per the guidelines of NAAC student satisfaction survey comprising of 20 questions was implemented from 2019-20. The Management has made it mandatory that the teachers should qualify the eligibility test (UGCNET / APSET). It also insits that the teachers have more inclination towards research. The Management invites and encourages proposals from teachers for new projects and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the**

**B. Any 3 of the above**

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://lbc.edu.in/media/project_internship/Annual_Report_of_IQAC_2021-22_DKqAXzQ.pdf">https://lbc.edu.in/media/project_internship/Annual_Report_of_IQAC_2021-22_DKqAXzQ.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Dr.Lankapalli Bullayya College boasts of having equal number of men and women employees. In some departments women outnumber men and women are the HODs of nine departments in UG and six in P.G Colleges. Programmes are organized by various departments to sensitize the girl students on gender equity and create awareness regarding women empowerment. Women Empowerment cells are established in both UG and PG colleges to work on and conduct programmes related to safety and security of girl students. Apart from the programmes, the College provides some facilities exclusively for girl students and women employees.

**Safety and Security:** All the blocks in the College and the entrance are under CCTV surveillance to monitor the movements of the students and to prevent untoward incidents. Security guards are appointed at all the entrances on campus 24X7. To identify the course of study of the students' uniform in different colours



is prescribed. An internal Compliance Committee was formed with a Chair Person and two members to address any grievance on campus.

**Counselling:** Counselling to girl students is given whenever required by the women teachers of the concerned departments. The Internal Compliance Committee (ICC) addresses the grievance of the women faculty as well as the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution has a proper system for the management of degradable and non-degradable waste which is implemented in the following manner. **Solid Waste Management:** The Solid agro-based waste material is converted into useful products: vegetable waste, plants and leaves are converted into compost; bio-cleaners are prepared from fruit waste; incense sticks are made from floral waste.

**Liquid Waste Management:** All the liquid waste material directly goes into the sewage which is properly planned, leaving no trace

of waste water on campus.

**Bio-medical waste:** The waste material in Life Sciences labs is systematically disposed off as per the BSL - 2 guidelines causing no harm to anyone in the college.

**Green campus:** With many medicinal plants and useful trees, Lankapalli Bullayya College is a green campus in the heart of the city.

**Compost Preparation:** Two compost pits are installed on campus to process the plant and kitchen waste. The compost generated from these pits is used for gardening. This process reduces pollution from garbage.

**Water Conserving Fixtures:** Four rain Water Harvesting Pits / Systems are in function to conserve water, to reduce soil erosion and pollution of surface water.

**Environmental Groups:** The department of Biotechnology conducts workshops and projects every year on Waste Management and Conservation of resources to promote awareness on environmental protection

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms</b>	<b>B. Any 3 of the above</b>

**Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides an inclusive environment through its administrative and academic activities and policies. To mention few\_ The College provides equal opportunity to all the students to pursue education irrespective of their cultural, regional, linguistic and social background. The teaching and non-teaching employees are recruited through interview basing on their qualification, experience and performance. Consequently the campus is a microcosm of different religions, cultures and languages. The cosmopolitan life of Visakhapatnam is reflected on campus. Tolerance and harmony are maintained on campus through organization of various events and programmes promoting equality. To address and encourage diverse student and employee fraternity cultural activities and regional festivals are celebrated on campus: Rangoli, Ganesh Chatruthi, and Christmas. Faculty and students together arrange and celebrate on these occasions. Cultural programmes are arranged to promote unity and tolerance among various groups of students and faculty on campus. On the occasion of College Annual Day, Sports Day, New Year celebrations students and faculty present cultural programmes depicting / representing different cultures. Apart from these exclusive cultural fests were organized on campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of education is the holistic development of the students and to mould them as responsible citizens, by inculcating values, rights, duties and responsibilities of citizens. This (is possible and is being) can be implemented in the college through curricular and extra-curricular activities on issues like environmental protection, women's rights, nation building, cybercrimes. Curriculum of some courses offered on campus at UG and PG levels focuses on sensitizing the students on duties and responsibilities of citizens.

The Political Science students of U.G programme theoretically study and learn the rights, duties and responsibilities of citizens.

Environmental studies is a paper prescribed for all the U.G courses which sensitizes the students about environmental protection.

A mock parliament is being conducted by the UG Arts students for the past 11years to experience the practical aspects of a democratic government and the functioning of parliament.

The activities and programmes of NSS such as coastal cleaning, clean and green, blood donation awareness programmes / camps in villages and slum areas, promote sense of duty and responsibility among the students. NCC units of the college inculcate a sense of duty and responsibility among the future citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Dr.Lankapalli Bullayya College celebrates National and International days and festivals to inspire the students and to mould them as responsible citizens. The two national festivals - Independence Day and Republic Day are celebrated on campus with patriotic fervor and active participation of the students and faculty. Flag hoisting followed by cultural activities performed by students reflecting patriotism, secularism and unity is a regular practice on the campus during the national festivals. Competitions in essay writing, elocution and singing are held a**

week prior to 15th August to tap the latent talent of the students. Prizes for the winners are distributed on 15th August every year. Besides these National festivals Teacher's Day, NCC Day, World Environment Day, World Diabetes Day, Maths Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - 1

#### STUDENT WELLNESS ASSESSMENT&PSYCHOLOGICAL COUNSELLING.

**Goal :** To support the students to adjust to the classroom environment, workthrough their present and future concerns and achieve their goals.

**The Context :** A large number of students are identified with a lack of interest in studies, are unhappy with their relationships and unable to decide on career choices. To help our students with these issues, we are facilitating psychological counselling.

**The Practice :** The process is structured as Assessment, Identifying issues and providing Counseling for the identified issues. The college assesses "Students' Wellness" on a regular interval to identify students' academic, family, personality, social and health issues. The assessment was done on a sample of 555 U.G students from B.A, B.Com, B.Sc. and B.B.A Group volunteered to participate in the assessment. More than five hundred students were assessed in one year and the identified students were provided counselling for the same.

**Evidence of Success :** A good number of students learned to identify and express their issues, adjust to life issues effectively and are able to improve their relationships. A

positive impact on students' well-being is noticed. It is also noticed that improvement in emotional well-being translated into academic improvements like reduced absenteeism, unhealthy coping mechanisms and changing decision to drop out of college. Many students reported that counseling helped them to manage their immediate struggles.

Problems Encountered and Resources Required : Stigma and a distraction free environment

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College works with a vision of serving the young generation with education to help them serve the society as value added citizens. It inculcates values and shapes their personalities for the cause of national development. Integrity, generosity, thoughtfulness and mutual respect have been the core values of Dr.L.B.College ever since its inception. The College envisions in fostering the students with knowledge, and irrefutable zeal to fit into the society as valuable citizens. Quality and value based academics aligned with extra and cocurricular activities reinforce the students with values useful in building a better tomorrow, concurrently empowering them intellectually and technically. Equipped with well defined knowledge, skills and ethics they are also trained to be creative thinkers, inspiring leaders and contributing citizens. Activities that uncover creativity, encourage independent thinking, are used to infuse positive traits needed in these students. The college promotes clubs such as Environmental Protection Club, Red Ribbon Club, Physics and Electronics Club, Language Club and Journalism Club. These clubs help the students go beyond academics and open the doors to discover the talents in them. Especially in the case of women, the college teaches that the potential lies in the act of



thinking higher and feeling deeper. Women Empowerment Cell of the College bolsters the idea of an independent woman by strengthening the subdued spirit within. The women students are mentored to be relentless in spirit, resolute in making decisions, and obstinate in executing them.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- To conduct faculty enrichment Workshops on general capacity building of faculty.
- To extend the psychological counselling programme to teachers on campus which was earlier given to students.
- To improve industry connects by inviting guests to the college from companies on Company specific training to students on domains such as Accounting, Banking, Logistics through SDC.
- To initiate Organic farming.
- It is proposed to make students aware of cyber-crimes.
- To make students a part of service oriented clubs.
- To invite WNS, Visakhapatnam (World Network Services) to give career foundation fellowship programme to U.G students.